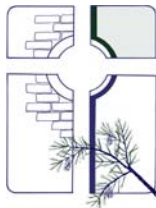
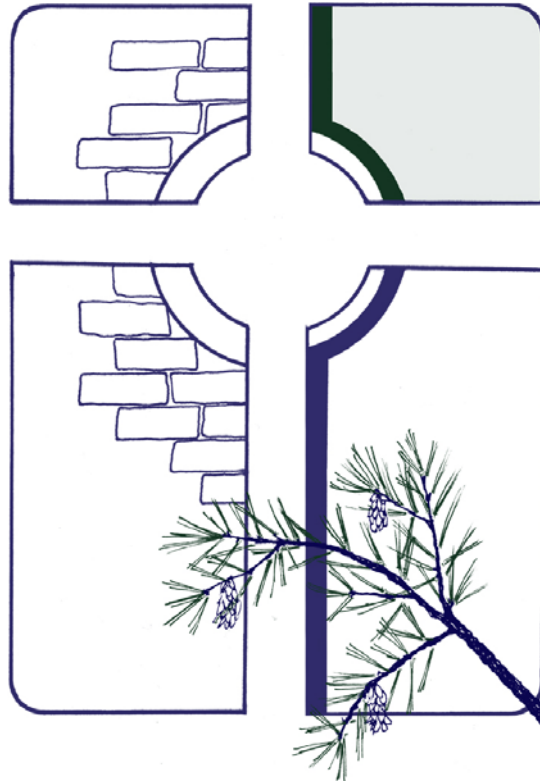


OPPORTUNITIES FOR FELLOWSHIP AND SERVICE



Cary Presbyterian Church
Cary, North Carolina



Cary Presbyterian Church Mission Statement

We are God's family
through the common bond of faith
in Jesus Christ.

In gratitude for God's love and grace,
and empowered by the Spirit,
we commit ourselves...

- to grow in God's love,
- to worship God faithfully,
- to nurture one another,
- to share the Gospel, and
- to help those in need.

*Now there are varieties of gifts, but the same spirit;
And there are varieties of services, but the same Lord;
And there are varieties of activities,
But it is the same God who activates them all in everyone.*

1 Corinthians 12:4

Cary Presbyterian Church: An Equipping Church

Presbyterians take seriously being the “priesthood of all believers:” each of us is called to be a disciple, ministering to others, who in turn minister to us. We share with the pastors this call to ministry. We call this discipleship. The goal of an equipping church is to encourage and support all members as they act on their individual calls to be disciples.

In our equipping church, the conversation changes from recruiting for jobs and responsibilities to a conversation about our passions and call to ministry and how that call can be incorporated into a life of discipleship within the church. As an equipping church we consider how best to teach, train, mentor and encourage each other to be successful in our discipleship. Finally, our equipping church gives space and time to lift up and celebrate what all are doing in the name of Jesus Christ.

An equipping church prepares people to understand their gifts and live out their calling in every area of their lives. We know that we’ve equipped others when each individual does his or her part, so that the whole body grows and loves. (*Ephesians 4:16*)

Understanding our spiritual gifts is important, but so is identifying skills, talents, and experiences that can also be used in ministry. All go into development of the whole person and all strengthen the faith community. People need to be cared for and nurtured so that they may serve others and be served themselves.

As an equipping church, we invite you to review the many opportunities for service and fellowship listed in this booklet. We ask that you prayerfully consider where your passions and interests may lead you. As an equipping church we are committed to acknowledging your gifts, inviting you to participate in our ministry, preparing you for whatever role you choose, and celebrating the gifts God has given you.

Equipping Ministry

“In gratitude for God’s love and grace, and empowered by the Spirit, we commit ourselves...”

Equipping Ministry Team is responsible for implementing and supporting the equipping ministry of Cary Presbyterian with the goal of every member discipleship. The team works with all other teams in the church to ensure that all in our community of faith are invited to participate as disciples, that all are prepared or equipped for the role they choose, that all feel supported in that role, and that all feel appreciated for the work that they do.

- **Discernment Education** is a continuing program, coordinated through adult Christian education that provides opportunities for individuals to grow in their faith and to reflect on their unique calling or passion.
- **Team Connectors** are members of the Equipping Ministry Team who work with each of the other teams in the church, helping implement equipping ministry in each of our church programs.
- **New Member** orientation and invitation is an important part of the equipping ministry, helping new members of our faith community recognize their gifts and helping each identify an aspect of Cary Presbyterian’s ministry where they feel called and where they feel welcomed.

Worship Ministries

“to worship God faithfully”

Music and Worship Team is responsible for coordinating all worship activities of Cary Presbyterian Church and supporting the music programs of the church. The team meets one night a month to evaluate the past month's music and worship programs and to plan and coordinate the upcoming worship services and special programs.

- **Liturgy Teams** gather weekly over the span of a month with the pastor(s) to plan worship services. New teams are ordinarily appointed each month.
- **Lay Readers** participate in the 8:30 or 11:00 a.m. Sunday worship services or other special worship services by reading the selected Bible lessons used in that service.
- **Music Ensembles** provide music for church services. This experience provides the opportunity for participants to grow musically and spiritually, as well as to use their musical talents to enhance worship services and programs.

Chancel Choir rehearses on Wednesdays from 7:30 – 9:00 p.m. In addition to regular Sunday services, the choir has major presentations during the Christmas and Easter seasons. The full choir sings at the 11:00 a.m. service, with opportunities for smaller ensembles, quartets, and soloists at the 8:30 a.m. service.

Soloists sing as cantors in worship, at weddings, as soloists for major works with the choir, or during the summer.

Instrumental Musicians may accompany the choir, play alone or join in a small ensemble for services or programs, sometimes children's programs. Conductors are especially needed for the brass ensemble and small instrumental ensembles. Also needed are pianists and organists who can accompany an ensemble or children's choir, play for hymn sings, help lead children's choirs, or substitute when the Director of Music is absent.

Youth Choir is composed of young people in second through fifth grade. This group incorporates instruments, simple harmonies and fun music. Rehearsals are on Sundays, 5:15 – 6:00 p.m. in the adult choir room.

Rainbow Choir is for children, ages four through first grade, who attend rehearsals after the Sunday 11:00 a.m. children's sermon. They sing during the worship service several times a year.

- **Chancel Guild** oversees the care and arrangement of liturgical items in the chancel area for all services. They ensure that the appropriate paraments and banners are in place for Sunday services, weddings, and funerals; polish candlesticks; order and replenish the candles; make certain that flowers are placed in the chancel on Sundays; clean up and launder the tablecloth following Communion. In the Advent season they arrange for the poinsettias and care for them until they are distributed. In early spring they arrange for palm fronds for Palm Sunday and lilies for Easter.
- **Ushering, Counting, and Sound Teams** contribute to the smooth functioning of worship services. The Ushering Team helps worshipers feel welcome at worship services and assists them with any needs they might have before, during or after the services. They also prepare the sanctuary for services; hand out bulletins; collect offerings during Sunday worship and occasional special services; set up chairs, if needed; and straighten the sanctuary after each service. In general, an usher is expected to serve only one Sunday per month, unless he/she desires to serve more often. The Counting Team counts and journals the offering and makes the final bank deposit. The Sound Team coordinates and runs the sound system for all worship services.
- **Acolytes** are children in third through fifth grade, who help as worship leaders by bringing the light of Christ into and out of the worship service. Acolytes serve once or twice per quarter.

Christian Education Ministries

“to share the gospel”

Christian Education Ministry Team offers a wide variety of opportunities for church members of all ages to grow in their Christian faith. CE programs have many forms and include Sunday School classes for children and adults, evening classes for adults focused on special topics, Midweek Ministry, Disciple Bible Study, Vacation Bible School, and programs to nurture and train our teachers. The team meets once per month to assess needs and to plan and implement new and existing CE programs. Some team members represent a specific area of CE and serve as liaisons between their area of ministry and the whole committee; other team members serve at-large. The goal is to involve a wide variety of persons in programming and projects to serve the CE needs of the congregation.

- **Disciple Bible Study**, either long or short-term, is offered throughout the year. These studies for adults are aimed at providing participants a good working knowledge of the scriptures and are intended to inform our lives as disciples. The classes are offered during the week and childcare is provided.
- **Sunday School Teachers** are committed and enthusiastic leaders in our child, youth, and adult classes. Teachers rotate leadership, with some teaching on a monthly basis and others rotating weekly.
- **Sunday School Assistants** assist in one of the children's or youth classes.
- **Sunday School Substitutes** are willing to fill in when teachers or assistants are ill or out of town, on an as-needed basis.
- **Sunday School Shepherds** accompany an elementary Sunday School class through its Workshop Rotation classes and serve as friends and mentors.
- **Sunday School Music Leaders** serve as part of a team to lead the preschool children in music and singing before Sunday School. Children are divided into two groups: preschool through kindergarten and first through fifth grade.
- **Nursery Volunteers** provide childcare during the worship and Sunday School hours on Sundays. There are two nurseries available during the 8:30 a.m. service, one for birth through three year olds and one for four to six year olds; one nursery for the Sunday School hour, serving infant to two year olds; and four nurseries for the 11:00 a.m. service for infant through six year olds. Paired with a paid staff person in each room, nursery volunteers currently serve one Sunday per quarter during the 11:00 a.m. worship service in one of the nurseries (infants, 1-2s, 3-4s, 5-6s).
- **Preparing Children for Communion** is a two or four week series for third, fourth and fifth graders, usually taught on Saturday mornings by one of the pastors. Preparing Children for Communion explores the meaning of Communion with the goal of helping children better understand this sacrament. We ask that at least one parent/guardian participate in the class along with the child. One adult coordinator is needed.
- **Preparing Children for Worship** is a short-term program, offered for first and second graders, that introduces children to the different aspects of worship with the goal of making worship a more meaningful experience for them. Ruth Boling's *Children's Guide to Worship* is an excellent resource for this class. Adult teachers with a love of children and understanding of the elements of worship are needed during the course.
- **Vacation Bible School** is a fun and educational experience for the whole family. Held one week during the summer months, VBS offers thematic Bible classes, art, music, and mission projects for children, age three years through fifth grade.

Vacation Bible School Team chooses the curriculum, plans the program, and recruits volunteers for this well-established and beloved program.

Vacation Bible School Teachers/Assistants work with the children in some aspect of this program.

For further information: www.carypresbyterian.org or 919-467-8700

- **The Library**, located next to the sanctuary in Room 203, provides resources for teachers and leaders of the church as well as materials for individual study. There is a children's collection of books and DVDs, plus books, videos and audio tapes for adults. The library is always open when the church is open. Books are loaned on a self-checkout system. Our library is a work in progress, and we are continually accepting and adding new books and materials to the collection. The library is in need of volunteers to help with routine maintenance and with computer cataloging of materials. The cataloging requires some basic computer skills.
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Youth Ministries

"to nurture one another"

Youth Programs are divided into age groups, but all gather most Sunday evenings during the school year for fellowship and a wide variety of programs and service projects. Youth Group Advisors are needed to coordinate activities for each youth group. Committee members are also needed to support advisors in planning activities and summer camps.

- **Christian Adventurers** (Grades 3 – 5) meet twice per month.
 - **Middle School Youth** (Grades 6 – 8) meet weekly.
 - **Senior High Youth** (Grades 9 – 12) meet weekly.
 - **College Age Ministry** is a growing ministry that currently involves regular contact with our college and graduate students, those who are serving our country, and other young people serving overseas in a variety of capacities. The church also actively supports the Presbyterian Campus Ministry at North Carolina State University.
 - **Confirmation Class** is offered in the winter/spring of each year to eighth graders, as well as not-yet-confirmed ninth graders who wish to participate. Confirmation is team-taught, using an innovative curriculum, designed by Cary Presbyterian.
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Missions Ministries

"to help those in need"

Mission Ministries Team is charged with disbursing the stewardship funds allocated to missions and fostering the mission activities of the congregation. Some funds are allocated directly to organizations and causes at the local, regional, national and international levels, and some funds are provided as seed money to congregational mission teams to encourage service-oriented mission work. The team meets one night a month to plan mission activities and review ongoing mission work. They may also contact members of the congregation to encourage mission efforts, particularly the establishment of mission teams. Members also stay abreast of various organizations that provide mission service and determine how these organizations can be supported by the church.

- **Peacemaking Ministry** strives to enable and equip members of the congregation to grow as peacemakers in their families, in the congregation, in the community and in the world. The members of the team meet regularly to plan and execute events such as World Communion/PC(USA) Peacemaking Sunday and Martin Luther King, Jr. Sunday. They also assist in missions such as Habitat for Humanity, Christian Community in Action, and The Caring Place.

- **Childcare Ministry** includes the Cary Presbyterian Preschool and the Cary Presbyterian After School Program, community-based missions of Cary Presbyterian Church that are designed to provide developmentally appropriate childcare in a church setting. Children of all faiths, cultures, and socio-economic backgrounds are embraced, taught and cared for as a reflection of Christ's love for all people. The After School Program also provides tutoring as needed. The Childcare Ministry is overseen by two boards:

Childcare Ministry Administrative Board meets monthly and deals primarily with operational, budget and personnel issues, working to integrate Childcare Ministry with the day-to-day operations of Cary Presbyterian Church. The Board includes the Pastor/Head of Staff, the Director of Childcare Ministries, a session representative, the Finance Manager, and representatives from the congregation. The board reviews program highlights and needs with the Director, approves annual budgets, which provide the basis for tuition charges, and considers requests for scholarship aid.

Childcare Ministry Advisory Board meets two or three times per year and provides input related to programs, curricula, activities, distribution of gift fund items and other similar issues. The Board is composed of the Director, two Preschool parents, two Preschool staff members, two After School parents, and one After School staff member, as well as at least one church officer and at least one congregation representative. Creative opportunities are endless for the Advisory Board as they work to enhance our already stellar programs.

- **Appalachia Service Project**, often referred to as **ASP**, is a summer mission opportunity for adults and youth who have completed eighth grade. The team travels to rural Appalachia (Tennessee, Kentucky, Virginia, or West Virginia) where they spend one week repairing residents' homes, interacting with those living in the area, and growing in their understanding of God's service to others. At the site, teams are assigned various jobs, such as painting, carpentry, plumbing and roofing, to assist in repairing homes.
- **Mission Teams**, on their own initiative, are encouraged to develop a service for others. These teams may apply to the Mission Ministry for funding. The Mission Ministry Team has final say as to the disbursement of church monies. In September 2007, in cooperation with Presbyterian Disaster Assistance, CPC sent a 14-member team to **Gautier, Mississippi** to assist in continued cleanup from the devastation of Hurricane Katrina. In February 2008, CPC sent a team to **Guatemala** to focus on building cross-cultural understanding and relationships with the church and the people of Guatemala. Several groups have made trips to **Haiti** to work with St. Joseph's Home for Boys and a local hospital.
- **The Caring Place** (pronounced "caring place"), based in Cary, teaches homeless families with children the necessary life skills for attaining independent living, while providing them with short-term housing support services. The Caring Place, Inc. provides a Transitional Housing Program (THP) that gives families an opportunity to stabilize their financial situation, leading to permanent, self-sustaining housing. Volunteers are the key to the Caring Place. There are many positions and each requires a different degree of commitment and training. Needed are Support Partners who meet with families regularly, Caring Sponsors who serve as friends to an assigned family, Childcare Providers who care for the children of volunteers and the families for short periods of time, Selection Committee Members who interview and perform background checks on applicants, and Moving Team Members who help move furniture and household items.
- **Christian Community in Action** serves area residents facing emergency or crisis situations. Individuals in need of food, clothing, temporary housing, lodging and medication receive aid. The **Dorcas Thrift Shop**, staffed by volunteers, sells quality donated clothing, furniture, small electrical equipment, kitchen and other miscellaneous items. All monies earned provide primary support for all CCA ministries. The Dorcas Shop volunteers sort and price donations and help at the sales desk; interviewers talk with clients in need of assistance; donors deliver items to the shop or drop off food in the basket in the church narthex.

For further information: www.carypresbyterian.org or 919-467-8700

- **Literacy Council** of Wake County equips volunteers to work with adults who need to improve their basic reading skills as well as with those for whom English is a second language. After completing 12 hours of training, conducted by the Literacy Council, a volunteer works with an individual on a one-to-one basis for an hour and a half per week. Tutoring can occur in any public place, including Cary Presbyterian Church, that is convenient for the tutor and student.
- **Habitat for Humanity** develops partnerships with homeowners to build healthy, affordable homes with and for God's people in need. It promotes self-reliance through homeownership, affirms the dignity of the family and creates sustainable communities. Local church support of this worthy mission is critical to Habitat's long term success. A typical workday with Habitat is never typical. Depending on the house and its stage in the building process, a volunteer might be setting walls, placing a roof, setting doors and windows, applying trim, painting or carting supplies. There are jobs for all talents (or no experience at all), and it is all done with a great deal of teamwork in a safe environment.
- **Loaves and Fishes**, located at Milner Memorial Presbyterian Church, is a program to reach at-risk children. Children, in kindergarten through high school, are helped through various programs such as homework aid in the after school program, enrichment sessions, mentoring, special events, and parent's meetings. Volunteers help tutor students in the after school program, act as mentors, share interests in the enrichment sessions, help with meals and parties, supply transportation to summer activities and provide some needed materials. Training is given for the tutoring and mentoring programs.
- **Nursing and Rest Home Visits** are made monthly to area nursing and rest homes to sing hymns and interact with residents for about an hour.
 Glenaire Health Care Center (Assisted Living): first Saturday of the month at 3:30 p.m.
 Chatham Creek Rest Home: second Saturday of the month at 10 a.m.
 Glenaire Health Care Center (Skilled Nursing): third Saturday of the month at 3:30 p.m.
- **Meals on Wheels** provides nutritious meals to the frail, homebound elderly and handicapped citizens of Wake County, in order to improve health, reduce isolation and prevent inappropriate institutionalization. Volunteers deliver meals once a month at lunchtime to clients, driving one of Cary's six routes with one or two people in the car. The total time involved is about one and one-half hours. Cary Presbyterian Church is responsible for three days each month. Drivers are always needed.

Believe me very truly, I tell you, the one who believes in me will also do the works that I do and, in fact, will do greater works than these...

John 14:12

Pastoral Care Ministry

"to help those in need"

Pastoral Care needs of the congregation are met by the pastors, who work in concert with the Parish Nurse and who involve members of the congregation with particular gifts in this area of ministry.

- **Caregivers** are responsible for responding to the needs of the congregation. This ministry is done primarily through sending cards, preparing meals, and making phone calls. They respond to joys as well as concerns. Caregivers will also provide a simple reception following a funeral service in the church. A team member may participate in any or all of the Caregiver activities: sending cards, making phone calls, preparing meals (either for the church freezer or at the time of immediate need), calling on church members who are ill or home-bound (in consultation with the pastoral staff), or delivering Easter lilies or poinsettias.

For further information: www.carypresbyterian.org or 919-467-8700

- **Stephen Ministry** is a quiet ministry of listening to persons within and beyond the congregation who need someone with whom to share the difficult thoughts and feelings that go with times of transition. CPC has trained forty men and women to serve as Stephen Ministers. After extensive training, Stephen Ministers meet twice a month for continuing education and peer supervision and discuss their work in strictly confidential terms (no names are ever used). They also meet regularly with their care partners.
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Christian Fellowship

“to nurture one another”

Congregational Fellowship Ministry Team provides opportunities for newcomers and members to connect with one another, so they can support, enrich and nurture each other through fellowship events such as dinners, receptions, picnics, special gatherings and covenant groups. They meet one night a month to plan events and projects, bring those plans to fruition, and volunteer for events only when they are available. Support members prepare food, set up and/or serve at fellowship events on an as-needed basis.

- **Covenant Groups** are small nurturing groups of eight to twelve adults who meet regularly for fellowship and sometimes study. Each group sets its own schedule and makes plans for its time together. At least once a year groups are formed with help from the Congregational Fellowship Committee. Church members are always encouraged to form a group on their own initiative.
 - **Presbyterian Women** is a world-wide organization dedicated to nurturing member's faith through prayer and informal Bible study, supporting the mission of the church worldwide, working for justice and peace, and promoting fellowship through the creation of an inclusive, caring community of women. Six circles (small groups) meet monthly from September through May, and the women of the church meet regularly as one body to celebrate Christmas, participate in mission opportunities, and renew themselves at the annual beach retreat. Every woman at CPC is a Presbyterian Woman and is encouraged to connect with a circle.
 - **Presbyterian Men** meet periodically to enjoy dinner and discussions on a variety of topics. They also participate in many church activities, including the annual Fat Tuesday Pancake dinner, Christmas caroling, and an annual weekend retreat. All CPC men are invited and welcome to join any event.
 - **Doves** is a fellowship group of widows who meet the first Thursday of each month. This support group has a different topic each month and frequently includes lunch.
 - **Triple F**, an interdenominational group, is open to all over fifty years of age who seek fellowship, outings and lunch at local restaurants on the first and third Mondays of each month from September to June. During the year there are also opportunities for an April overnight at Caswell Beach, an annual picnic in June, and a Christmas party. Elected officers lead the group in “Food, Fun, and Fellowship.” There is a small annual fee, and new members are always welcome.
 - **Scouting Programs** have a long and strong tradition at CPC. The church charters a Boy Scout troop and a Cub Scout pack and supports Girl Scouts by providing them with weekly meeting space. Contact individual Scout leaders for volunteer opportunities with Cub Pack #232 (Mondays), Boy Scout Troop #232 (Tuesdays), Brownie Troop #1452 (Mondays), Daisy Troop #1055 (Wednesdays), Junior Troop #31 and Brownie Troop #1604 (Thursdays).
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Operational Support

“to grow in God’s love”

Many teams contribute to the smooth functioning of the administrative aspects of the church, from personnel to stewardship, from communications to office responsibilities, from care of the grounds to management of the kitchen.

- **Budget and Finance Team** is responsible for overseeing all financial matters of the church, including preparing the annual budget for presentation to the congregation. Members meet monthly to review the monthly statements, monitor cash flow, and address any financial concerns that may arise.
- **Stewardship Team**, working with staff and officers, invites the congregation to consider its growing relationship with God by participating in year-round stewardship. Team members search out and seek to implement ways that all of us can grow in our giving to God through the work of CPC. Seeing the time, talents and treasure God has given each of us as a sacred trust, team members find creative, nurturing and faithful ways to encourage and enable us to be God’s disciples, God’s church, and God’s faithful stewards, offering what we have for God’s glory, for God’s Church, and for God’s transformation of the world.
- **Personnel and Administration Team** aims to achieve a church that is administered smoothly, by assuring that there is ample office staff to support all administrative duties and especially to support the leadership staff and clergy in ministering to the needs of our congregation. Team members meet once a month to define job descriptions, roles and responsibilities, to oversee work plans, and to assure that the office is fully staffed. Support is provided to staff members, and personnel policy is defined and approved.
- **Building and Grounds Team** works with the Building and Grounds Manager to supervise the repairs and maintenance of church buildings and grounds. They organize several Saturday workdays throughout the year to enhance the work already done by the Building and Grounds Manager. Volunteers plant flower beds, prune shrubbery, rake leaves and clean up natural areas. Inside the building, volunteers clean, wash windows, and organize classroom and public spaces.
- **Church Office** volunteers act as receptionists, assist the staff with clerical jobs, answer the phone, greet visitors, run the copy machine (training available), and help with mailings. They may make a commitment for one half-day a week or once or twice a month. Some volunteers are on an as-needed basis, and hours are flexible. Labeling envelopes or stuffing and folding letters may often be done at home.
- **Communications Team** works to establish and maintain a communications strategy and policies to support the mission, goals and values of the congregation. The group works cooperatively with church staff and session to ensure that the various modes of communication are used in an effective and efficient manner and that they are easily accessible to church members and visitors.
- **Information Technology (IT) Team** supports the church’s IT needs. Members maintain the operational state of church computer systems and network by resolving problems, performing periodic administrative tasks, and planning and implementing fixes and enhancements. They perform all system activities needed to maintain the operational state of systems and network; maintain the internet firewall; implement security measures; maintain the church database application and Internet Service Provider services.
- **Transportation Team** keeps bus procedures posted and updated in the vehicles, ensures that proper safety and control procedures are in place, works closely with Childcare Ministries to ensure that the church vehicles are well maintained, approves all repair invoices, works with the Budget and Finance Team regarding ultimate replacement decisions, and manages the Sunday morning transportation system.

For further information: www.carypresbyterian.org or 919-467-8700

- **Kitchen Team** oversees kitchen operations and routine maintenance, monitors and orders supplies of paper goods, and ensures that facilities and supplies are ready as needed. The team will also provide required kitchen training to interested church members.
- **Memorials and Endowments Team** oversees the monies accumulated in the Memorials and Endowment Fund and initiates, supports, and maintains worthy community projects. Appointed by the session, the five members of this team meet quarterly to administer the Endowment Fund, including receiving, promoting, investing, expending and managing the donations to the fund.
- **The Columbarium** and memorial garden, located outside the sanctuary, provide a special place for Christian burial where deceased loved ones can be remembered and celebrated. Interment in the columbarium is open to all members and former members of Cary Presbyterian Church and their families.

*And whatever you do, in word or deed,
do everything in the name of the Lord Jesus,
giving thanks to God the father through him.*

Colossians 3:17

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